

## Entry Level Project Manager

Vigor Marine, based out of Everett, WA has an immediate career opportunity for an entry level position in Project Management.

### **A Great Place to Work**

Excellent compensation package includes bonus and 401K with company match. Vigor Marine is committed to delivering the highest quality services to its clients, and the highest quality working environment to its employees. AA/EOE/Drug Free Workplace.

### **Job Summary**

Incumbent will assist in managing all production and financial aspects of assigned ship repair and overhaul projects.

The ideal candidate will be energetic, driven, and passionate about principles of safety and customer satisfaction. Responsible for specific project segments and activities associated with the profitable repair of ships and for the administration and technical direction of operation at the shipyard. **Under specific guidance of the Project Managers**, plans, coordinates, manages, and evaluates work required to repair or modify marine vessels that produce timely, profitable results and satisfied customers. The applicant must be self-disciplined, resourceful, and willing to accept responsibility for yard and customer assets. Exercises appropriate independent judgment in adjusting priorities, goals and work assignments, procedures and techniques to successfully facilitate vessel repairs and shipyard maintenance. Overall goals, budgets and priorities are established jointly with the Project Managers and/or Facilities Manager where applicable. Progress and performance is monitored through periodic evaluation.

### **Responsibilities**

Develops short- term and long-term goals including work priorities and schedules for consideration to Project Managers. Plans, coordinates and directs daily and weekly production activities on assigned ship repair contracts.

Coordinates tasks for each job among customers, project managers, and craft workers and revises daily/weekly schedules as needed. Inspects work in progress to ensure that workmanship conforms to specifications and adherence to repair schedules.

Confers with and directs supervisory and project management personnel regularly to establish and revise work schedules, clarify objectives as per turnovers, follow progress and resolve production issues. Writes accurate and timely records or documentation for each job and contributes accordingly to final written specifications.

Prepares reports on work progress, materials used and costs, and adjusts work schedules as indicated by reports. Responsible for operating within the established budget and for monitoring project costs while maintaining required standards of quality.

Ensures that worker safety and environmental concerns are constantly monitored problems are effectively resolved, and that all work performed meets standards set

by regulatory bodies. Promotes and cultivates Cascade General's Safety and Quality values and philosophies.

## **EDUCATION & EXPERIENCE**

A degree in any technical skill associated with ship repair, and 1 to 2 years of progressively more complex work experience that demonstrate the required supervisory, ship repair and production knowledge and expertise necessary; or an equivalent combination of education and experience. Recent college graduates with a Bachelor's degree in Marine Engineering or closely related technical discipline will be considered.

Experience must have been acquired in shipyards or on ships. Must possess knowledge of marine-related equipment, ship repair and construction techniques.

### **To Apply:**

For immediate consideration reply to [recruiter@vigormarine.com](mailto:recruiter@vigormarine.com). Or mail resume or application to: Recruiter, 5555 N. Channel Avenue, Portland, OR 97217 or fax (503) 247-1606 or call for an application (503) 247-1843.